

**LOVING MUNICIPAL SCHOOLS
MINUTES OF REGULAR BOARD MEETING**

Loving Board Room
August 16, 2011 5:00 PM

Board Members

Armando Chavez
Rey Armendarez
Olga Onsurez
Francisco Chacon
Lynn Ballard

Guests

Doug Santo
Jesse Fuentes
Lynn Vasquez
Mark Barela
Don Owen

Staff

Dr. Kris Baca, Superintendent
Mary Cherryhomes, Business Manager
Diane Walters, Administrative Assistant

Opening

President, Armando Chavez called the meeting to order at 5:03 PM. The Pledge of Allegiance was led by the President.

Roll Call

The roll was called with Armando Chavez, Olga Onsurez, Lynn Ballard and Francisco Chacon present. Rey Armendarez was absent.

Agenda

The motion was made by Lynn Ballard and seconded by Olga Onsurez to accept the agenda as presented. Motion passed unanimously.

Business/Finance

The motion was made by Olga Onsurez and seconded by Francisco Chacon to accept the recommendation of the Superintendent to approve the Expenses, Revenues, Check List, Investments, and Activity Accounts as presented by Mary Cherryhomes. Motion passed unanimously.

Minutes

The motion was made by Lynn Ballard and seconded by Francisco Chacon to accept the recommendation of the Superintendent to approve the Regular Meeting Minutes for July 19, 2011. Motion passed unanimously.

Programs/Reports/Correspondence

- A. Solar Array: Kirk Kindred was unable to attend the meeting because of a potential meeting with the State Board of Finance that was scheduled for today. The State Board of Finance approved the district's solar array project, but Mr. Kindred was unable to secure a flight on such short notice. The solar array project will be able to move forward.

- B. Facility Update:** Tuesday, August 23, 2011 will be the last construction meeting with the punch list being addressed. The building inspector is allowing the district to stock the concession stand and will do a final inspection on August 22, 2011. The food inspector will conduct an inspection on August 24, 2011 then will issue a final food permit. Periodic food inspections will be conducted. The final cleaning will be completed tomorrow on the concession stand.
- C. Building Trades House:** The district has conducted two open houses. Several people have expressed an interest in the home, but have not been able to secure financing as of this date. The district might enlist the services of a realtor to assist in the sale of the home.
- D. Board Travel:** The New Mexico School Board Association Region VI Fall Meeting will be held in Dexter on September 26, 2011.
- E. Board Member/Staff Disclosure Form:** The district staff has completed this form that is required by law for public employees or officials to disclose potential conflicts of interest. Board Members are also required to complete this form.
- F. Transportation Boundary Agreement with Carlsbad:** This concerns Loving Schools picking up a student on the Twin Wells route that is in Carlsbad's district in trade for Carlsbad picking up students on Old Cavern Highway that is in Loving's district. The Superintendent is in discussion with the Public Education Department to see if the route to Twin Wells is cost effective. The Superintendent will inform the Board of her findings.
- G. Superintendent's Report**

 1. There will be an in-service day on September 26, 2011. The Power of ICU with Danny Hill that creates an army of support to educate students is the topic for this staff in-service.
 2. Intrepid Potash has donated money to go towards educational materials and a basketball score table. Math books and dissection kits are items on the list to be purchased.
 3. Rebecca Davis, our Transportation Director has resigned and given her 30 day notice. The district will begin searching for a new director.
 4. Principals are working on their travel plans for professional development, intervention plans, anti-bullying plans, parent involvement plans and are conducting classroom walkthroughs. They are also aligning curriculum to common core standards.
 5. The cafeteria has a new cook, Dawn Proudfoot.
 6. The district teachers are 100% highly qualified.
 7. The administrators are looking at annual yearly progress data and plotting changes in staffing and restructuring for the benefit of student learning. This will be discussed in-depth at the Board Retreat.
 8. Mrs. Lynn Vasquez the new principal at the elementary school was introduced.
 9. The next substitute training will be held on September 6, 2011, 3:30 PM at the middle school library. Substitutes are not allowed on the sub list until they attend one of the trainings.

Action Item

- A.** The motion was made by Lynn Ballard and seconded by Francisco Chacon to accept the recommendation of the Superintendent to approve the third and final reading of the Athletic Handbook. Motion passed unanimously.
- B.** The motion was made by Lynn Ballard and seconded by Olga Onsurez to accept the recommendation of the Superintendent to approve the third and final reading of the Elementary Handbook with the changes noted by Diane Walters. Motion passed unanimously.
- C.** The motion was made by Olga Onsurez and seconded by Lynn Ballard to accept the recommendation of the Superintendent to approve the third and final reading of the Middle School Student Handbook with changes noted by Diane Walters. Motion passed unanimously.
- D.** The motion was made by Francisco Chacon and seconded by Olga Onsurez to accept the recommendation of the Superintendent to approve the third and final reading of the Middle School Curriculum Handbook with the change noted by Diane Walters. Motion passed unanimously.
- E.** The motion was made by Lynn Ballard and seconded by Olga Onsurez to accept the recommendation of the Superintendent to approve the third and final reading of the High School Student Handbook with the changes noted by Diane Walters. Motion passed unanimously.
- F.** The motion was made by Olga Onsurez and seconded by Lynn Ballard to accept the recommendation of the Superintendent to approve the second reading of the High School Curriculum Handbook. Motion passed unanimously.
- G.** The motion was made by Lynn Ballard and seconded by Francisco Chacon to accept the recommendation of the Superintendent to approve the Title 9 Assurance of compliance. Motion passed unanimously.
- H.** The motion was made by Olga Onsurez and seconded by Lynn Ballard to accept the recommendation of the Superintendent to approve the out of state travel for the Superintendent and Board Member to attend the Flippen Group Conference (Capturing Kids Hearts) in Salado, Texas as schedule allows. Motion passed unanimously.
- I.** The motion was made by Lynn Ballard and seconded by Olga Onsurez to accept the recommendation of the Superintendent to approve the consent form for the sale of product at Wal-Mart stores. Motion passed unanimously.
- J.** The motion was made by Francisco Chacon and seconded by Olga Onsurez to accept the recommendation of the Superintendent to approve changing the date of a professional development day from April 20 to April 23, 2012. Motion passed unanimously.
- K.** The motion was made by Olga Onsurez and seconded by Francisco Chacon to accept the recommendation of the Superintendent to approve changing the date of the March Board of Education Meeting from March 20 to March 13, 2012. Motion passed unanimously.
- L.** The motion was made by Francisco Chacon and seconded by Lynn Ballard to accept the recommendation of the Superintendent to approve changing the date of the December Board of Education Meeting from December 20 to December 13, 2011. Motion passed unanimously.
- M.** The motion was made by Lynn Ballard and seconded by Olga Onsurez to accept the recommendation of the Superintendent to table action on setting the date and location of the Board Retreat until the next Board Meeting. Motion passed unanimously.

Executive Session

The motion was made by Olga Onsurez and seconded by Francisco Chacon to move into executive session to discuss limited personnel at 7:08 PM. Motion passed unanimously. Armando Chavez, Olga Onsurez, Francisco Chacon, Lynn Ballard and the Superintendent moved into executive session.

The President recessed the meeting at 7:08 PM. The President reconvened the meeting back into Executive Session at 7:25 PM.

Lynn Ballard left the Board of Education Meeting while in Executive Session at 7:48 PM.

The motion was made by Olga Onsurez and seconded by Francisco Chacon to move back into regular session at 8:09 PM. Motion passed. Armando Chavez, Olga Onsurez, Francisco Chacon, and the Superintendent came out of Executive Session. President, Armando Chavez announced that only limited personnel were discussed.

Adjournment

The motion was made by Francisco Chacon and seconded by Olga Onsurez to adjourn the Board of Education meeting at 8:10 PM. Motion passed.

Board President

Board Vice-President

Board Secretary

Board Member

Board Member