

**LOVING MUNICIPAL SCHOOLS
MINUTES OF BOARD MEETING
Loving Board Room
August 16, 2022 5:30 PM**

Board Members

Rick Fuentes
Janice Rodriguez
Andrea Ramirez
Terry Wallace
Jacob Duran

Guests

Paula Wallace	Brandy Cooksey
Laura Janzen	Raeleen Reed
Tisha Hinojos	Raquel Lara
Joanna May	Jenny Hill
Catherine Bass	Angelica Maldonado

Staff

Mr. Lee White, Superintendent
Oralia Galindo-Romero, Business Manager
Vicky Navarrette, Administrative Assistant

Opening

The President called the meeting to order at 5:39 PM.

Roll Call

The roll was called with Rick Fuentes, Janice Rodriguez, Terry Wallace, Jacob Duran, Ivonne Wilson present.

Pledge of Allegiance

The Pledge of Allegiance was led by the President.

Oath of Office

Judge Bobby Granger administered the Oath of Office to newly appointed board member Ivonne Wilson.

Reorganization of the Board

Superintendent White asked for nominations for President. Janice nominated Rick Fuentes. The motion was made by Janice Rodriguez and second Terry Wallace to cease nomination. Motion passes unanimously. A roll call vote was taken with Rick Fuentes voted for Rick Fuentes, Janice Rodriguez voted for Rick Fuentes, Terry Wallace voted for Rick Fuentes, Jacob Duran voted for Rick Fuentes, and Ivonne Wilson voted for Rick Fuentes. Motion carried for Rick Fuentes to be Board President.

Superintendent White asked for nominations for Vice President. Jacob Duran nominated Janice Rodriguez for Vice President. The motion was made by Terry Wallace and seconded by Jacob Duran to cease nominations. Motion passed unanimously. A roll call vote was taken, Rick Fuentes voted for Janice Rodriguez, Janice Rodriguez voted for Janice Rodriguez, Terry Wallace voted for Janice Rodriguez, Jacob Duran voted for Janice Rodriguez, and Ivonne Wilson voted for Janice Rodriguez. Motion carried for Janice Rodriguez to be Board Vice President.

Superintendent White asked for nominations for Secretary. Janice Rodriguez nominated Jacob Duran. The motion was made by Janice Rodriguez and second Jacob Duran to cease nomination. Motion passes unanimously. A roll call vote was taken with Rick Fuentes voted for Jacob Duran, Janice Rodriguez voted for Jacob Duran, Terry Wallace voted for Jacob Duran, Jacob Duran voted for Jacob Duran, and Ivonne Wilson voted for Jacob Duran. Motion carried for Jacob Duran to be Board Secretary.

Agenda

The motion was made by Terry Wallace and seconded by Janice Rodriguez to accept the recommendation of the Superintendent to approve the agenda as presented. Motion passed unanimously.

Minutes

The motion was made by Terry Wallace and seconded by Janice Rodriguez to accept the recommendation of the Superintendent to approve the August 16, 2022 Regular Meeting and August 22, 2022 Special Meeting. Motion passed unanimously.

Public Participation

Tisha Hinojos, elementary principal would like to address the Board about Dismissal Procedures. Each grade is assigned to an area at the elementary for the easy of dismissal. At the beginning of the year, parents were asked to make a dismissal decision; pick-up, bus, or walker for their students. If parents are picking up students, they have been asked to remain in their vehicle at all time and their child(ren) will be assisted in getting into the vehicle. Bus riders and walkers leave the elementary at offset times to ensure they are safe from heavy traffic.

Issues from the Board

Website Updates- The District website is currently being updated and will be transitioning to a new website company.

Signature ads for athletes to sell went up to \$160. Student are required to pay for any ad they do not sell.

Cafeteria- There have been issues with the operational side of the current company that are being addressed. Supply and demand has been an ongoing problem and the cafeteria has been short over 300 items in the first week. The District could be forced to go out for an RFP for food services.

Business/Finance

- A. The motion was made by Janice Rodriguez and seconded by Terry Wallace to accept the recommendation of the Superintendent to approve the Expenses, Revenues, Investments, Activity Accounts, Bank Reconciliation, and BAR's as presented by the Oralia Galindo-Romero. Motion passed unanimously.
- B. The motion was made by Jacob Duran and seconded Terry Wallace to accept the recommendation of the Superintendent to approve the Authorized signers of WBC Checking Account. Motion passed unanimously with Rick Fuentes and Janice Rodriguez being the signers.

- C. The motion was made by Terry Wallace and seconded by Janice Rodriguez to accept the recommendation of the Superintendent to approve the Audit Committee with Ivonne Wilson and Jacob Duran sitting on the committee. Motion passed unanimously.
- D. The motion was made by Janice Rodriguez and seconded by Jacob Duran to accept the recommendation of the Superintendent to approve the Finance Committee with Rick Fuentes and Terry Wallace sitting on the committee.

Human Resources

Report of New Hires:

- Instructional Assistant- Liana Rodriguez, Ashley Hernandez, Savannah Morales, Priscilla Chavez, Marcella Hernandez, Debra Calderon, Kandus Cutrer
- Teacher- Cassandra Borgfield (Special Ed.), Fabiola Torres (Special Ed.), Andria Tidwell (Elem)
- Business Office- Sonya Parraz (Bookkeeper)

Report of Transfers: Katrina Chaffin (Pre-K Coord)

Report of Job Openings: Coaches

Superintendent

- A. The motion was made by Terry Wallace and seconded by Jacob Duran to accept the recommendation of the Superintendent to approve the Preventive Maintenance Plan. Motion passed unanimously.
- B. The motion was made by Jacob Duran and seconded by Terry Wallace to accept the recommendation of the Superintendent to approve the Second and Final Reading of FY23 Staff Handbook. Motion passed unanimously.
- C. New COVID protocols- Weekly surveillance testing is no longer required by the state and quarantining is now only for those that has tested positive.
- D. Audit- There will be an entrance conference with the auditors Thursday at 5:30.
- E. Construction- Elementary addition and restroom renovations are estimated to be \$8.8 million. High school renovations are roughly \$6.7 million and the field house sits at \$8.6 million. The baseball field renovations will begin this fall and will be ready by the spring season.
- F. Enrollment- the district is up four percent compared to this time last year.

Announcements

- a. NMSBA- Region Meeting- September 26, 2022- Lake Arthur
- b. NMSBA- Annual Convention- December 1-3, 2022 Albuquerque

Adjournment

The motion was made by Terry Wallace and seconded by Jacob Duran to adjourn the Board of Education meeting at 7:20 PM. Motion passed unanimously.

Board President

Board Vice-President

Board Secretary

Board Member

Board Member